

**TAMPA-HILLSBOROUGH COUNTY LIBRARY BOARD
BLOOMINGDALE REGIONAL LIBRARY
SEPTEMBER 24, 2009**

Board Members Present: William Scheuerle (Chair), Jim Johnson (Vice-Chair), Bob Argus, James Martin, Cori Toler, Catherine Cottle, Patricia McClure and Jim Harkins. Kay O'Rourke, Alma Hires, Laura Vickers were excused.

Staff Present: Joe Stines, Director; Jacquelyn Zebos, Manager, Administrative & Reference Services; Suzanne George, Manager, Library Facilities Planning & Design; Linda Gillon, Manager, Programming & User Services; Marcee Challener, Manager, Materials & Circulation Services; Lisa Wagner, Coordinator, Administrative Services & Grants; Aracelis Putnam, Administrative Specialist; Margaret Rials, Friends Coordinator; Jean Peters, Chief Librarian; Karen Slaton, Senior Librarian.

Guest: Ricardo Cox, Assistant County Attorney.

The meeting was called to order at 4:00 p.m. A quorum was present.

Minutes from the August 27, 2009 Library Board meeting were approved.

There were two presentations from the public:

Carol Jones, president of the Bloomingdale Friends of the Library welcomed the Library Board to Bloomingdale Library.

Library patron, B.R. Hewitt, spoke regarding self check-out and the possible impact on service to customers at Jimmie B. Keel and other libraries.

The following volunteers were recognized with a certificate for their many hours of service to the Library:

Bloomingdale Regional Library

Carol Jones
Nancy Stedem
Gus O'Dell
Cathy Rebhun
Barbara Suttles

Brandon Regional Library

Kia Rodriguez
Anne Hoenniger

SouthShore Regional Library

Mollie Winsted
Marge Yarger
Sally Wepfer
Larry Chaple
Ellie England

Committee Reports

Budget Committee

The Board of County Commissioners and County Administration have approved the following schedule of furlough days for County staff in FY10 during which time the libraries will be closed to the public.

- Friday, October 30, 2009
- Friday, January 15, 2010
- Friday, April 2, 2010
- Friday, June 18, 2010
- Thursday, September 9, 2010

Library operational efficiencies from the FY10-11 budget are on track for full implementation by October 1, 2009.

The next meeting of the Budget Committee is scheduled for Tuesday, October 20, 2009, 3:00 p.m. at John F. Germany Public Library.

Planning Committee

The Planning Committee will begin the process of analyzing the unfunded needs list for capital improvement projects. Library staff has developed a related policy along with a worksheet to implement during this ranking process. The Planning Committee will hold their meetings at several community libraries in order to get citizen input.

Mr. Stines provided an update concerning North Tampa Library, Booker T. Washington Elementary/Saunders Library walkway, Sulphur Springs and Seminole library projects. The Library Board requested a summary of each current project for the next meeting.

The next meeting of the Planning Committee is scheduled for Tuesday, October 20, 2009, 4:00 p.m. at John F. Germany Public Library.

Policy & Bylaws Committee

The Policy & Bylaws Committee presented a draft policy related to capital improvement projects. The Library Board deferred its review and discussion to the next meeting.

Library policy LS508, *Petitioning*, was reviewed and sent back to staff for revisions.

The Library Board reviewed changes to the library's Code of Conduct, LS502, and unanimously approved the Policy & Bylaws Committee's recommendation for approval.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, October 22, 2009, 3:00 p.m. at John F. Germany Public Library.

Unfinished Business

During discussion concerning a Library Board representative to serve on the Friends of the Library council, the Library Board was counseled that two or more members of the Library Board (the Board)

cannot meet offsite and discuss business that will go before the Board. It was determined the Board may appoint a non-Library Board member as a representative.

Library staff will be developing a policy related to the library's art holdings as well as assembling a report of inventory to be brought before the Policy & Bylaws Committee in November 2009.

New Business

Some Library Board members expressed an interest in receiving their monthly meeting agenda materials electronically rather by mail. Library staff will accommodate these requests.

Director's Report

Mr. Stines informed the Library Board that he is scheduled to be out on leave. Jacquelyn Zebos, Manager, Administrative & Reference Services, has been designated as acting Director in his absence.

The restructuring of the Friends of the Library is progressing successfully. The final piece that is being worked on is a draft written agreement between the Friends and Hillsborough County.

The meeting was adjourned at 5:30 p.m.